

**Analytical Lab Test Request and Chain of Custody Form**

Name: \_\_\_\_\_ State/Tribe License #: \_\_\_\_\_  
 Phone number: \_\_\_\_\_ License State (if applicable): \_\_\_\_\_  
 Email address: \_\_\_\_\_ License Address: \_\_\_\_\_

Sample Name	Collection Date and Time	GPS Location	Matrix Fresh, dried, oil, etc.	Amount (approx.)	Basic Panel	Expanded Panel	Terpenes	Moisture Content	Water Activity
1									
2									
3									
4									
5									

Fees per sample: Basic Panel - \$75; Expanded Panel - \$105; Terpenes - \$125; Moisture Content - \$10; Water Activity - \$20

Total Amount Due: \_\_\_\_\_ Payment Form (check one):  Check  Card (online)

**Shipping and Compliance**

**Hemp Shipping Declaration:**  
 This shipment contains laboratory samples of hemp plant material and/or CBD products. The shipper attests that these products have been produced and shipped in accordance with the Agricultural Improvement Act of 2018 (2018 Farm Bill), and the associated advisory "Acceptance Criteria for Cannabidiol (CBD) Oil and products Containing CBD" released by the USPS on March 4, 2019, along with all associated state and federal guidelines. These samples are being delivered for testing purposes to DEA registered laboratory.

**Compliance:**  
 By signing, I attest that the hemp samples being submitted were grown in accordance with the 2021 Kansas Commercial Industrial Hemp Program, or under an associated State or Tribal hemp production program (license number and State/Tribe above) and verify that information on this form is complete and accurate. I acknowledge that sample information or testing requests cannot be changed once lab work has begun. By signing below, I agree to the terms and conditions on the following page.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For lab use only** | Date and time received: \_\_\_\_\_ Drop off USPS Results due: \_\_\_\_\_ Total # of Samples: \_\_\_\_\_ Initials: \_\_\_\_\_

## Terms and Conditions

### Section 1. Payment Terms

- A. Payment is due in full before samples are analyzed. We accept checks and major credit cards.

### Section 2. Data and Sample Retention

#### A. *Data retention and availability*

- i. We will retain all pertinent records concerning services performed for a period of two (2) years after the report is sent; during that time, the records will be made available for a fee of \$15 per request.

#### B. *Sample Retention and re-testing*

- i. Samples we be retained for a period of ninety (90) days, during which time re-testing may be requested for a fee not less than the cost of the initial test if the client believes our results to be in error. Re-tested samples are subject to degradation due to storage and, therefore, the results from the retest only reflect the characteristics of the re-tested sample at the time of analysis.

### Section 3. Standards and limitations

#### A. *Professional Standards and analytical capabilities*

- i. Testing services will be performed with a professional level of care and skill. Analytical methods have been verified with the following third-party proficiency tests: 1. The University of Kentucky Hemp Proficiency Test Program 2. Emerald Scientific “5 Cannabinoids - Potency Practice Proficiency Tests.”
- ii. Samples submitted for cannabinoid analysis will be compared to pure analytical standards. Samples with concentrations of a compound below the limit of detection (LOD) does not indicate an absence of the compound from the sample.

#### B. *Testing Limitations and Liabilities*

- i. We certify our results as an estimate of the characteristics of the sample submitted at the time of submission. By agreeing to these terms, the client recognizes that drying, storage, sampling, and testing conditions all have an effect on the results obtained and, therefore, our results may not reflect the results obtained from other third-party or government compliance testing.
- ii. The client recognizes that the levels of cannabinoids in crop can alter after testing is performed. Cannabinoids can fluctuate in concentration during flower development and there is evidence that levels can “spike” due to plant stress or other environmental factors.
- iii. We are not responsible for any conclusions made by the client regarding the use, sale, or legality of products derived from the samples submitted in accordance with, or violation of, the Controlled Substances Act (21 U.S.C. § 18) and the Agriculture Improvement Act of 2018 (“The 2018 Farm Bill”).

### Section 4. Delays and Unforeseen Circumstances

- A. The client recognizes that certain circumstances are not under our control. If there is a delay in the generation of test results due to circumstances beyond our control including, but not limited to: equipment malfunction, fire, unsafe working conditions, etc., the turnaround time for results shall be extended by a period equal to the time lost by reason of delay.

*Terms and conditions are subject to change at any time without notice. Any tests ordered are subject to the terms and conditions applicable at the time of submission.*