To expedite the Graduate School application process, please collect and have the following information available prior to completing the online application.

☐ 1. Official Transcript
   Unofficial may be used for application, if accepted an official transcript from each degree-granting institution will be needed.

☐ 2. Statement of Objectives (upload)
   Submit a 1-2 page statement that includes the following information:
   - Career and professional goals and aspirations, and how being accepted to the program will benefit your goals and aspirations
   - Educational background
   - Indicators of competence and effectiveness in professional work
   - Future professional plans

☐ 3. Prior colleges attended.
   a. Name of institution(s) and dates of attendance
   b. Cumulative GPA
   c. Date degree was received (if applicable)

☐ 4. Employment Information. (Current and up to 2 prior positions)

☐ 5. Credit card for application fee. ($65 US Resident; $75 International)

☐ 6. TOEFL Scores – (if English is not first language)