In the event of a life-threatening incident, call 911 first, and then campus security, if possible, and inform them of your location in the building. A label with Security Office phone number and Room number is located on the light switch in each room.

Threatening Individual / Active Shooter: A.L.I.C.E

**ALERT**
Listen for and receive specific information via the campus’ announcement system or K-State Alerts. Notify Campus Security at 816-718-3923 or call 911 when safe to do so.

**LOCKDOWN**
If evacuation is not a safe option, secure in place by locking down or barricading entry points. Get low to the floor, spread out, turn off lights and silence your cell phone.

**INFORM**
Listen for real-time updates and receive information via K-State Alerts. If you have any critical details, use any means available to pass on real-time information.

**COUNTER**
As a last resort, distract the shooter’s ability to aim accurately. Move toward the exits, make noise, throw objects or fight back.

**EVACUATE**
Get out of the building when safe and put distance between you and the threat. Do not go to your car; evacuate on foot. Follow police officers instructions. Stay alert for new information.

Inclement Weather

- During inclement weather, updates will be distributed via K-State Alerts, building occupants’ email, and the campus announcement system.
- To determine if classes are cancelled or if the building is closed, see olathe.k-state.edu or call 913-541-1220.
- Updates also will be posted on K-State Olathe’s Facebook and Twitter sites.

AED

- An Automated External Defibrillator (AED) is located outside of the Security Office (Room 102), adjacent to the Main Lobby.
- When possible, call 911 to report the health emergency.

Tornado

- Immediately proceed to the designated storm shelter - Forum Hall (Room 110) - or interior bathrooms or hallways. See the diagram on the back of the page.
- Stay away from windows and exterior doors.
- Remain in the storm shelter until an all-clear announcement is made.

Fire / Smoke / Explosion

- Follow evacuation announcement to exit the building.
- Immediately evacuate the building.
- Assemble at campus rally points in either parking lot near the Blue Code station.
- Do not return to the building unless instructed by authorities.

Address: 22201 W Innovation Dr. Olathe, KS 66061

Emergency Numbers:
Olathe Police: 911 (9-911 on campus phone)
Security: 913-307-7318 or 816-718-3923

Alternate Numbers:

Rally Points: Go to the BLUE CODE Phones in either North (Front) or South (back) parking lots.

SIGN UP FOR ALERTS:
Receive text messages about emergency situations at all three campuses by texting KSTATEVISITOR to 67283.