

PLAIN LANGUAGE TIPS:



1

Use everyday language or familiar words.

Sow

Plant

5

Write in active voice.

The peas are planted in mid-spring.

Plant peas in mid-spring.

2

Use short sentences.

Wash your produce. Dry the produce. Put it into storage.

6

Use “you.”

You can eat garlic scapes or sell them at the market.

3

Use words with fewer syllables.

Experiment

Test

7

Avoid extra detail.

Sun dry peppers for ~~a long time, at least~~ fourteen hours.

4

Remove repetitive language.

Put the sweet potato slips in the ground and plant them.

Plant the sweet potato slips.