

Admissions Checklist – M.S. in Horticulture with an Emphasis in Urban Food Systems

- 1. Check your qualifications for the program**
 - Background courses, at least one course in each of the following: general chemistry, biology or basic plant science, and soil science.
 - Completion of a bachelor's degree.
 - GPA of 3.0 or better on a 4.0 scale, based on your last two academic years.
 - Test of English as a Foreign Language (TOEFL) scores for students whose native language is not English. Acceptable TOEFL score is 600 (paper-based test), 250 (computer-based), or 100 (IBT-internet-based test).

- 2. Graduate School Application and Application Fee (\$65 US Citizens and Permanent Residents; \$75 International) <http://www.k-state.edu/grad/application/>**

- 3. OFFICIAL Transcripts**

Request that one official transcript be sent directly from each college/university you have attended to the Director of the Graduate Program at the address below. The Graduate School cannot accept copies of transcripts directly from you. Students whose transcripts are not in English must furnish an English translation by an appropriate authority.

- 4. Statement of Purpose**

Prepare a **Statement of Purpose** (1-2 pages); The Statement of Purpose is an important component of your application. Take the time to write a well written statement and include your name at top of the page. Describe your interest in:

 - Urban food systems
 - Conducting applied research
 - Working under real-world circumstances

- 5. Letters of Recommendation**

Request three letters of recommendation from former/current professors, employers, or other professionals in a position to evaluate your potential for graduate study. Request references send letters directly to the Director of the Graduate Program at address below.

- 6. TOEFL Scores**

Required if English is not your first language.

Send all materials to: Director of the Graduate Program
Candice Shoemaker, PhD
2021 Throckmorton
Kansas State University
Manhattan, KS 66506-5506